

**MINUTES OF MEETING
HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held January 21, 2019 at 6:00 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Present and constituting a quorum:

Vacant	Chair
Barbara Pitts	Vice Chair
Dorothy Thompson	Assistant Secretary
Dale Meszaros	Assistant Secretary

Not present:

Leigh Connor	Assistant Secretary
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Also present were:

Cal Teague	District Manager
Residents	

The following is a summary of the actions taken at the January 21, 2019 Heritage Greens CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

**Regular Meeting Call to Order
and Roll Call**

The District Manager called the meeting to order and called the roll. All were present for today's meeting except Supervisor Connor.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

This item having been addressed, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Appointment to Fill Vacancy of Seat 4

None currently.

FOURTH ORDER OF BUSINESS

Reorganization of the Board

A. Resolution 2019-03

Tabled until vacancy is filled.

FIFTH ORDER OF BUSINESS

Approval of Agenda

The Agenda was presented with security company concerns being added as follows:

- Item 9 G - Security Company Concerns.

On MOTION by Supervisor Thompson seconded by Vice Chair Pitts with all in favor, the Agenda was approved as amended.

SIXTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

SEVENTH ORDER OF BUSINESS

Approval of Meeting Minutes

A. Regular Meeting Minutes from December 3, 2018

Meeting Minutes from December 3, 2018 were presented.

On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros with all in favor, the Regular Meeting Minutes from the December 3, 2018 meeting were approved as presented.

EIGHTH ORDER OF BUSINESS

Old Business

A. Wall Repair Estimates

Two proposals were received, and the Board selected the low bid from Sapphire Maintenance for a not to exceed amount of \$11,000. The bid was for \$10,015 but the Board wanted a “gap” to be filled in with a new section of wall or fence. The Board also asked that the guardhouse be included when power washing the wall before painting as well as including the two Heritage Greens signs. The only concern expressed was that all projects be coordinated with the HOA since they are currently working on the landscaping at the front entrance. Staff will work with Supervisor Meszaros on this as needed.

On MOTION by Supervisor Thompson seconded by Vice Chair Pitts with all in favor, the estimate received from Sapphire

Maintenance was approved for an amount not to exceed \$11,000 as above.

B. FPL LED Changeout Program Update

This has been completed.

C. Roadway Striping Update

This has been completed as well.

D. Front Gate Area Sign Replacement Update

Completed.

E. Front Entry Fountain or Tree Discussion

- No decision was made and was tabled at this time. The Board did ask that some temporary landscaping be used in the interim until a decision can be made.
- Regarding the fountain, the Board wished to have this considered Surplus Material.

On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros with all in favor, declaring the fountain Surplus Material was approved.

NINTH ORDER OF BUSINESS

New Business

A. Discussion of Transferring Gate Sticker Process to HOA

Vice Chair Pitts is working on this but until accomplished, all will remain as is with Vice Chair Pitts taking the lead.

B. Sign Post Painting and Sign Cleaning Estimates

The Proposal from D&G Sealcoating to paint all the sign posts, both decorative and U-channel posts was approved for the amount of \$2,770. Specifically, there are 32 specialty and 34 U-channel posts. They decided, however, not to paint the speed bump posts. The color is to be matte black or wrought iron. Supervisor Meszaros will take charge on this project.

On MOTION by Vice Chair Pitts seconded by Supervisor Thompson with all in favor, the proposal from D&G Sealcoating was approved for \$2,770.

C. Children at Play Sign Replacement Estimates

Three bids were received for the three needed signs, which ranged from \$57 to \$100 but the \$100 bid included installation. Supervisor Thompson will order the signs and have them installed.

D. Street Cleaning for Drainage Purposes

The Board agreed to have Precision Cleaning clean the streets to keep the acorns out of the drainage system. The cost for 2 months with 2 sweeps is \$285/sweep or \$570/month.

On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros with all in favor, the Proposal from Precision Cleaning to have street cleaning performed x4 over the next 60-day period was approved.

E. Security Cameras

The District Manager reported that a Proposal was received from New IQ as well as the option of buying direct from Zmodo, which is the current camera system being used. The Board approved the installation of cameras by CFS for a not to exceed amount of \$1,000. CFS will hold off for now on this installation until a determination can be made on how to proceed with security since it is a virtual guard system and the new cameras might not work.

On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros with all in favor, the use of Zmodo to replace and update the cameras for an amount not to exceed \$1,000 was approved.

F. HOA Landscaping Concerns

- The Board discussed how they can address the needs, which were identified by the HOA Landscape Committee. Suzanne Rivara was in attendance and as stated earlier, the main concern remains that the CDD coordinate with the HOA as the HOA is re-landscaping the front entrance.

- The Board had questions about a fire hydrant at the front entrance. Staff will check with the County regarding this hydrant.

G. Security Concerns with Security Company

- Many concerns have been expressed regarding the security company including guards being late, guards leaving early, etc., and after discussion, the Board agreed to consider a virtual or remote guard security company from dusk to dawn. Staff will obtain estimates from several vendors.
- In addition, the gate barrier arm, which needed adjustment has been taken care of.

TENTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for Period Ending December 31, 2018

The financial statements for period ending December 31, 2018 were presented.

On MOTION by Supervisor Thompson seconded by Vice Chair Pitts with all in favor, the financials for period ending December 31, 2018 were accepted.
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B. FEMA Reimbursement Update

This remains pending but the adjuster who felt he could get the insurance company to pay changed his mind and did not wish to pursue this further due to the claim being so small.

C. Website ADA Compliance Update

The District Manager reported that the CDD remains vulnerable to future lawsuits and Premier District Management does not have the time or expertise to bring this into compliance. Therefore, several firms have been asked to provide a quote to bring the websites into compliance as well as to maintain them on an ongoing basis. It appears that the initial cost will be between \$2,500 and \$3,000 with the ongoing maintenance fee being \$100/month. Supervisor Thompson will take the lead to look at other options.

ELEVENTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests and/or Comment

- Supervisor Meszaros asked for a list of responsibilities, i.e., what are the Board members responsible for, which the District Manager explained. Supervisor Meszaros will, therefore, be responsible for all construction projects.
- Supervisor Thompson advised that she will be responsible for the signage, the website as well as serving as the security liaison.
- Vice Chair Pitts will handle the gate sticker program for now.
- Supervisor Connor will be assigned at the next meeting.

FOURTEENTH ORDER OF BUSINESS

Audience Comments (Limited to 3 per speaker)

- Former Supervisor Jordan reported on a Stop sign at Avian Court as well as a sink hole, which he has observed. Supervisor Meszaros will take a look at these.
- Suzanne Rivara commented on a pepper bush just west of the conservation area.

FIFTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business, and

On MOTION by Vice Chair Pitts seconded by Supervisor Thompson with all in favor, the meeting was adjourned at 7:39 p.m.


 Secretary/Assistant Secretary


 Chair/Vice Chair